

**Vermilion County Conservation District
Headquarters: Kennekuk County Park
Danville, IL**

**RECORD OF PROCEEDINGS
REGULAR MONTHLY MEETING OF THE
BOARD OF TRUSTEES**

**Wednesday, July 17, 2013
4:30 p.m.
Zack Hickman Room
Kennekuk County Park
Danville, IL**

President Little called the July Regular Meeting of the Vermilion County Conservation District Board of Trustees to order and opened the meeting with the Pledge of Allegiance to the American Flag.

Roll call showed the following.

Trustees Present: Nikki A. Bogart
Ken E. Green
Perry A. Jaynes
Brett K. Little
B. Dirk Porter

Trustee(s) Absent: None

In attendance were Ken Konsis, Executive Director; Jamie Pasquale, Associate Director; and Amy Steeples, Recording Secretary.

Staff members present included Lorna Konsis, Ken Kuntz, Charlie Rhoden, and Gary Wilford.

President Little introduced newly appointed Trustee Perry Jaynes and welcomed him to the Board.

First order of business, agenda item number four, was the Adoption of, or Amendments to the Agenda.

Trustee Bogart moved to approve the agenda as presented. This was followed by a second from Trustee Porter. All in favor by acclamation, motion carried.

Agenda item number five was the Approval of the Minutes from the June 19, 2013, Regular Meeting. President Little asked for any corrections to the minutes.

Trustee Green moved to approve the June 19, 2013, Regular Meeting Minutes as presented. This was followed by a second from Trustee Porter. All in favor by acclamation, motion carried.

Item number six, Audience Comments. There were none.

Agenda item number seven, the Treasurer’s Report. President Little asked if there were any comments or questions on items seven a. – seven d. There were none.

Agenda item seven e. President Little asked Executive Director Konsis to give the Report on Cash and Investments.

Executive Director Konsis reported that the current balance in the checking account at First Midwest Bank, Danville is \$57,400.00. Illinois Funds Investment Pool balance is \$2,900.00. The Illinois Funds Money Market account remains at \$5,100.00. The Hoopston Money Market balance is \$149,000.00. The Preferred Checking Account (Hegeler account), remains at \$2,400.00. The Money Market Passbook account at Central Illinois Bank is \$25,000.00. The Health Insurance Reimbursement Account at First Midwest Bank of Danville has a balance of \$6,300.00.

The grand total of cash and investments as of July 17, 2013, is \$248,100.00, which compares to \$190,460.00, at the same time last year.

The DCEO Grant is listed on the report separately as a NOW account at the First Savings Bank currently earning .25%. The current balance is \$300.00, currently awaiting reimbursement.

He asked if there were any questions from the Trustees.

Trustee Green moved to approve the Current List of Bills from June 2013 in the amount of \$18,228.08 which included check #'s 31499 – 31533; the Manual Checks for June 2013 in the amount of \$31,587.12, which included check #'s 31399 – 31420 and #'s 31460 - 31489; the General Journal Entries for June 30, 2013; the June 2013 Budget Report and the July 17, 2013 Report on Cash and Investments. This was followed by a second from Trustee Porter.

President Little requested a roll call voice vote. The results:

Trustee Green	-	yes
Trustee Porter	-	yes
Trustee Jaynes	-	yes
Trustee Bogart	-	yes
President Little	-	yes

The vote was 5–0. Treasurer’s Report, items seven: a – e were approved. Motion carried.

Agenda item number eight, Specific Items of Business to be Transacted.

Item eight a: Trustee Elections. President Little reported the current slate of officers of the Vermilion County Conservation District. He then asked for nominations from the Trustees.

Trustee Bogart moved to nominate Brett Little to the office of President. This was followed by a second from Trustee Porter.

Discussion ensued.

President Little gave the Trustees a copy of a proposed slate of officers, and explained that past precedence dictated a progression of offices held. A newly appointed trustee holds the office of secretary, 2nd year treasurer, 3rd year second vice-president, 4th year first vice-president, and 5th and final year serves as president.

Trustee Green stated that he does not believe that it is in the best interest of the District for an individual to hold the office of V.C.C.D. President for more than one year.

Discussion ensued.

Trustee Bogart withdrew the previous motion for nomination.

Trustee Bogart moved to approve the proposed Slate of Officers for the Vermilion County Conservation District Board of Trustees as presented. This was followed by a second from Trustee Jaynes. The motion was carried by a vote of 4 – 1.

Officers for July 2013 through June 2014 are:

<i>Brett Little</i>	-	<i>President</i>
<i>Ken Green</i>	-	<i>First Vice President</i>
<i>Nikki Bogart</i>	-	<i>Second Vice President</i>
<i>Dirk Porter</i>	-	<i>Treasurer</i>
<i>Secretary</i>	-	<i>Perry Jaynes</i>

Agenda item eight b: Presentation of 2013 Tax Levy. Executive Director Konsis explained the details of Ordinance No. 130, Annual Tax Levy.

Trustee Bogart questioned the amount levied for corporate purposes which should be corrected from \$635,000 to \$640,000. She clarified that the Trustees are voting for the narrative; let the minutes show that she will not support a tax increase. This affirms that corporate fund will be \$640,000, and everything will be as stated in Section 1 of Ordinance No. 130.

Executive Director Konsis confirmed this.

President Little expressed concern to Executive Director Konsis regarding this tax levy, as presented, will support everything the District does and will need to do including the new building. President Little stated that Executive Director Konsis affirmed that he is confident it will.

With no further questions, *Trustee Jaynes moved to approve Ordinance No. 130 Annual Tax Levy for 2013 Taxes Due in 2014. This was followed by a second from Trustee Green.*

President Little requested a roll call voice vote. The results:

Trustee Jaynes	-	yes
Trustee Green	-	yes
Trustee Porter	-	yes
Trustee Bogart	-	yes
President Little	-	yes

The vote was 5–0. Ordinance No. 130 approved. Motion carried.

Agenda item number nine was Representative Reports.

Agenda item nine a: IACD President, Jamie Pasquale reported the annual meeting will be held in Putnam County on August 23-24, 2013.

Agenda item nine b; V.C.C.D. Foundation Report. Executive Director Konsis reported that a summer cookout for the Trustees, Staff and Foundation Directors was held at the Gao Grotto on July 16. Trustee Green, and around 25 staff and Directors were in attendance. He commended President Gordon Thoennes for planning the cookout. The next V.C.C.D. Foundation meeting will be August 2, 9:00 a.m., Zack Hickman Room.

Agenda item nine c: IAPD Report. Executive Director Konsis had nothing to report.

Agenda item ten: There was no executive session.

Agenda item eleven: There were no other amendments to the agenda.

Agenda item twelve a; Report From the Education Supervisor. Gary Wilford reported that summer camp programs will conclude at the end of this month. Summer Camp enrollment has steadily dropped over the past few years. The Library Literacy Program on “Minerals, Rocks and Fossils” continues to be very popular; visiting nine out of ten Vermilion County Libraries this year.

The 2013 Forest Glen Whitetail Archery Hunt Lottery Drawing is Saturday, July 20, starting at 9:00 a.m. Currently 75+ hunters have purchased tickets, 188 tickets have been sold. The three weeks of specialty hunts will be auctioned by professionals, Tim & Pat Busby.

The District was contacted by an individual who wants to harvest the berries from Autumn Olive bushes. Gary will be meeting with this individual soon.

Trustee Bogart wanted to know where the revenue from the Forest Glen Hunting program will be recorded.

Executive Director Konsis state that it will be placed into General Revenue.

This concluded the Education Supervisor's Report.

Agenda item thirteen a; Report from the Associate Director. Associate Director Pasquale reported that at the education site, the sidewalks and porches are framed and concrete is being poured on three sides of the building.

The gas sales at Lake Vermilion total \$4,589.00 as of July 14, a little over 1,000 gallons sold. There is a problem with the pump, and are working to solve it.

This concluded the Associate Director's Report.

Agenda item fourteen; Report of Executive Director. Executive Director Konsis began with the education center. The exterior roof trim is complete, floor has been ground and a protective covering has been placed over it while the walls are constructed. Next, will be drywall, taping, electrical and plumbing, restroom countertops and fixtures, painting, carpet installation in the office area, and doors installed.

One of the two bioswales is complete, with the volunteer help of Catholic Heart Work Camp, Mike Kotcher supervisor. Landscape plants are procured, and a University of Illinois student will install a prototype solar watering system to water the center's landscaping. This is free for us, paid by a grant secured by the student. Donations and public interest remains high. Recently, donations have been received from the Soil and Water Conservation District and Danville Rotary.

The OLSAD grant administrator may sign off in mid August so that the District may get the \$400,000 reimbursement before September 30. The DCEO quarterly reports were sent in on July 1, and approved. Final payments are expected by the end of July. Financial status reports are in the Trustees' notebooks. Executive Director Konsis projects completion by the end of August. A tentative grand opening is scheduled for Sunday, September 15. Medallions are being made, classroom tables and chairs are ordered and due to arrive mid August. Custom doors are nearing completion but won't be sent until mid August.

Cheeseburgers and Fun event flyers and sponsorship forms are in the Trustees' notebooks.

The Illinois League of Municipal Mayors will be visiting Kennekuk County Park on July 25. The District will be hosting programs, tours of the Bunker Hill Area and Herb Garden, and trolley tours of the park.

Update regarding OSHA citations. Fiberteq will conduct a hearing safety seminar for staff on Friday, July 26.

Events at Forest Glen include: Spinners & Weavers Demonstration July 13; French and Indian War Re-enactment July 20-21. The public hayrides are going well.

Executive Director Konsis will be speaking for the Golden K Kiwanis, and the Soil and Water Conservation District.

The next meeting will be Wednesday, August 21, 2013, in the Zack Hickman Room, Kennekuk County Park, 4:30 p.m. Agenda items include: audit presentation.

This concluded the Executive Director's Report.

Trustee Bogart asked if the audit was close to being done.

Executive Director Konsis answered that it was, but has taken longer due to accounting for the grants received by the District.

Agenda item fifteen: President's and Trustee's Comments.

Trustee Jaynes asked for orientation regarding his duties as Secretary.

Trustee Porter had nothing to report.

Trustee Bogart had nothing to report.

Trustee Green had no comment.

President Little stated that the parks look great. He showed a photo of a large bass caught at Lake Vermilion by Dennis Pentecost. He and his son caught approximately 20 lbs. of bass that day! No need to go out of county for the big ones.

With no further discussion, and all business transacted, *Trustee Bogart moved to adjourn the meeting at 5:14 p.m. This was followed by a second from Trustee Porter. Meeting adjourned.*

Perry A. Jaynes
Secretary
V.C.C.D. Board of Trustees