

**Vermilion County Conservation District  
Headquarters: Kennekuk County Park  
Danville, IL**

**RECORD OF PROCEEDINGS  
REGULAR MONTHLY MEETING OF THE  
BOARD OF TRUSTEES**

**Wednesday, September 25, 2013  
4:30 p.m.  
Zack Hickman Room  
Kennekuk County Park  
Danville, IL**

President Little called the September Regular Meeting of the Vermilion County Conservation District Board of Trustees to order and opened the meeting with the Pledge of Allegiance to the American Flag.

Roll call showed the following.

Trustees Present: Nikki A. Bogart  
Perry A. Jaynes  
Brett K. Little

Trustee(s) Absent: Ken E. Green  
B. Dirk Porter

In attendance were Ken Konsis, Executive Director; Jamie Pasquale, Associate Director; and Amy Steeples, Recording Secretary.

Staff members present included Kim Fox, Lorna Konsis, and Charles Rhoden.

First order of business, agenda item number four, was the Adoption of, or Amendments to the Agenda.

*Trustee Bogart moved to approve the agenda as amended. This was followed by a second from Trustee Jaynes. All in favor by acclamation, motion carried.*

Agenda item number five was the Approval of the Minutes from the August 21, 2013, Regular Meeting. President Little asked for any corrections to the minutes.

Executive Director Konsis stated that the date on the first page of the minutes was corrected to August 21, 2013.

*Trustee Jaynes moved to approve the August 21, 2013, Regular Meeting Minutes as amended. This was followed by a second from Trustee Bogart. All in favor by acclamation, motion carried.*

President Little asked for approval or corrections for the minutes of the September 11, 2013 Special Meeting.

Trustee Bogart asked that the word, "be" be added to page 2, paragraph 6, second sentence. Also on page 2, paragraph 1, the rate of increase for the group medical insurance was incorrectly stated.

Executive Director Konsis stated that after the meeting, he received word from Gordon Thoennes, Dimond Bros. Insurance, regarding the increase proposal. The group insurance percentage increase should be stated as "3.1%"; or \$288.19 per month. The minutes should reflect the actual proposal.

*With no other corrections, Trustee Bogart moved to approve the minutes of the September 11, 2013 Special Meeting as amended. This was followed by a second from Trustee Jaynes. All in favor by acclamation, motion carried.*

Item number six, Audience Comments. There were none.

Agenda item number seven, the Treasurer's Report. President Little asked if there were any comments or questions on items seven a. – seven d. There were none.

Agenda item seven e. President Little asked Executive Director Konsis to give the Report on Cash and Investments.

Executive Director Konsis noted that the report was as of September 18, 2013. He reported that the current balance in the checking account at First Midwest Bank, Danville was \$27,870.00. Illinois Funds Investment Pool balance was \$7,070.00. The Illinois Funds Money Market account balance was \$5,100.00. The Hoopeston Money Market balance was \$248,700.00. The Preferred Checking Account (Hegeler account), remains at \$2,400.00. The Money Market Passbook account at Central Illinois Bank was \$188,200.00. The Health Insurance Reimbursement Account at First Midwest Bank of Danville had a balance of \$3,800.00.

The grand total of cash and investments as of September 18, 2013, is \$483,140.00, which compares to \$427,180.00, at the same time last year.

The DCEO Grant is listed on the report separately as a NOW account at the First Savings Bank currently earning .25%. The current balance is \$300.00.

He asked if there were any questions from the Trustees.

*Trustee Bogart moved to approve the Current List of Bills from August 2013 in the amount of \$28,487.42, which included check #'s 31689 – 31727; the Manual Checks for August 2013 in the amount of \$512,170.59, which included check #'s 31567 – 31587 and #'s 31628 - 31667; the General Journal Entries for August 31, 2013; the August 2013 Budget Report and the September 18, 2013 Report on Cash and Investments. This was followed by a second from Trustee Jaynes.*

President Little requested a roll call voice vote. The results:

Trustee Bogart	-	yes
Trustee Jaynes	-	yes
President Little	-	yes

The vote was 3–0. Treasurer’s Report, items seven: a – e were approved. Motion carried.

Agenda item number eight, Specific Items of Business to be Transacted.

Item eight a: Open Sealed Bids for CPA Service for Fiscal Year 2013-2014. Executive Director Konsis opened the bids in the order they were received.

Adam J. Underwood, CPA proposed bid of not to exceed \$6,200.00.

Crowder CPA’s Ltd. proposed bid in the range of \$5,400.00 to \$5,950.00 as a base. Additional charges may be required because of “discreetly presented component unit” and if any new federal or state grants are received that may have additional reporting requirements. Fees for additional time will be billed at normal hourly rates, when consulting services are needed at the listed \$55 - \$85 per hour rate.

Clifton Larson Allen, LLP proposed bid of \$9,900.00.

Copies of the bids were given to the trustees. These proposals need review by the executive director and financial secretary, therefore President Little asked for a motion to table the bids.

*Trustee Jaynes moved to table the bids for the CPA services for fiscal year 2013-2014, pending further review. This was followed by a second from Trustee Bogart. All in favor, motion carried.*

Agenda item number nine was Representative Reports.

Agenda item nine a: IACD President, Jamie Pasquale reported that he met with representatives from Boone and Macon County Conservation Districts, unofficially, to discuss the IACD future. It was the consensus to try to reorganize, and meet three times per year. The first official meeting is planned for November at the V.C.C.D.

He asked if there were any questions. There were none.

Agenda item nine b; V.C.C.D. Foundation Report. Executive Director Konsis reported that the next meeting is scheduled for Friday, October 4, 9:00 a.m., Zack Hickman Room.

Agenda item nine c: IAPD Report. Executive Director Konsis had nothing to report.

Agenda item ten: There was no executive session.

Agenda item eleven a: There were no amendments to the agenda.

Agenda item twelve a; Report From the Education Supervisor. Gary Wilford was not present, there was no report.

Agenda item thirteen a; Report from the Associate Director. Associate Director Pasquale reported the painting and ceiling tile is complete in the education center; concrete has been poured on the southwest side of the porch. The second bioswale is done, so that rain can be absorbed instead of running off.

Hunting season at Kennekuk and Forest Glen begins on October 1, with archery deer season; and upland game on November 1. Other game is in season at Kennekuk beginning later. The waterfowl draw on Lake Vermilion and Lake Mingo will be tonight at 7:00 p.m.

President Little asked what type of firearms are allowed in the parks for the hunting seasons. Associate Director Pasquale answered that only shotguns and .22 rifles, along with crossbows and traditional bow hunting equipment are allowed during the appropriate hunting seasons. He noted that state crossbow regulations had changed, but the parks will only allow crossbow hunting for disabled hunters or hunters age 62 and over.

Associate Director Pasquale added that gasoline sales at Lake Vermilion grossed \$8,909. Half of the profit will be in placed in the Lake Vermilion dedicated fund; the other will go to the general fund.

This concluded the Associate Director's Report.

Agenda item fourteen; Report of Executive Director. Executive Director Konsis began with the Kennekuk Environmental Education Center dedication. There was an estimated 250 people in attendance that day. He thanked the all the Trustees for their attendance. Special thanks to the two employees of English Brothers who worked on Saturday to install the front doors in time for the dedication.

Since the dedication, the front door hardware was installed, restrooms are done – except for mirrors and grab bars, all glass and carpeting is installed. The grounds have been seeded and covered with straw, and the water softener equipment is currently being installed. He then reported on what was yet to be done. Larry Gilliland and Associate Director Pasquale will be instructed on the mechanical systems next Thursday.

OSLAD grant administrator, Ron Whitmore was pleased, but there is more paperwork due. Donations were received by the Farm Bureau and Rotary Clubs.

Work to comply with the OSHA regulations/citations is ongoing. This includes hearing safety and "lock out/tag out procedures.

There is a new research project at Forest Glen conducted by Oregon State University. The Earth Scope Magnetotelluric Instrument Deployment Procedure is on-site to measure the earth's natural electric and magnetic fields. They wish to increase the coverage of the Mid Continent Rift. The researchers will be monitoring the site for three weeks, once a week.

Lastly, organizers contacted the V.C.C.D. regarding a site for a National Music Festival. The "Phases of the Moon Music & Art Festival" is under consideration to be held at Kennekuk County Park on September 11-14, 2014; with a five year commitment. The festival will utilize the entire park and attendance is expected to be 10,000 – 15,000. The V.C.C.D. will receive \$5.00 from each ticket sold. The County Board Chairman is excited about bringing the event here to Vermilion County.

Trustee Bogart inquired about the V.C.C.D. expenses incurred with the event, would the \$5.00 portion of the ticket sales cover the District's involvement?

Executive Director Konsis explained that he has been in contact with the event coordinators and not all logistics have been discussed. He will be in contact with them again and more information will be obtained. There are many issues to be addressed before any decision is made.

Executive Director Konsis asked Recording Secretary, Amy Steeples, to report on the Civil War Days event this weekend.

Amy reported that the public event will begin on September 28-29. Activities begin at 10 a.m. with a battle each day. Admission is \$5/person or \$10/carload. There is a school day on Friday, the 27<sup>th</sup>. Almost 700 5<sup>th</sup> graders from Vermilion County will attend 13 stations where Civil War reenactors will present period information to them in small groups all day. Susan Biggs Warner organizes this program, in its sixth year.

The next meeting will be Wednesday, October 16, 2013, in the Gannett Outdoor Education Center, Forest Glen Preserve, 4:30 p.m.

This concluded the Executive Director's Report.

Trustee Jaynes stated that members of the Kiwanis group attended the education center dedication and plan to work on funding an exhibit or display.

Agenda item fifteen: President's and Trustee's Comments.

Trustee Bogart thanked the staff for their work on the education center, and in procuring new revenue. She congratulated staff for the work done for the recent audit.

Trustee Jaynes echoed Trustee Bogart's comments, and asked about the Outdoor School class from Oakwood attending at the new center that first week.

Executive Director Konsis responded that there were photo opts taken by the newspaper, but since the building is not totally ready, they were in the old classrooms too. President Little commented on a revenue producing opportunity offered to the V.C.C.D. by Paul Slavin, a safe shooting instructor. President Little explained that Paul offered to conduct "Conceal & Carry" classes valid for states other than Illinois and share 50% of the proceeds from the class.

Discussion ensued, and President Little will keep in contact with Paul, and report back to Executive Director Konsis.

With no further discussion, and all business transacted, *Trustee Bogart moved to adjourn the meeting at 5:19 p.m. This was followed by a second from Trustee Jaynes. Meeting adjourned.*

---

Perry A. Jaynes  
Secretary  
V.C.C.D. Board of Trustees