

**Vermilion County Conservation District
Headquarters: Kennekuk County Park
Danville, IL**

**RECORD OF PROCEEDINGS
REGULAR MONTHLY MEETING OF THE
BOARD OF TRUSTEES**

**Wednesday, December 6, 2017
4:30 p.m.
Kennekuk Environmental Education Center
Kennekuk County Park
Danville, IL**

President Myers called the December Regular Meeting of the Vermilion County Conservation District Board of Trustees to order and opened the meeting with the Pledge of Allegiance to the American Flag.

Roll call showed the following to be present.

Trustees Present: Robert W. Arnholt
Perry A. Jaynes
Jonathan A. Myers
Charles B. Schroeder

Trustee(s) Absent: None

In attendance were Executive Director Konsis, and Amy Steeples, Recording Secretary.

No staff members were present.

First order of business, agenda item number four, was the Adoption of, or Amendments to the Agenda.

President Myers asked for amendments to the agenda.

With no amendments, Trustee Schroeder moved to approve the agenda as presented. This was followed by a second from Trustee Jaynes. All in favor by acclamation, motion carried.

Agenda item number five was the Approval of the Minutes from the November 15, 2017, Regular Meeting.

Trustee Jaynes moved to approve the November 15, 2017, Regular Meeting Minutes as presented. This was followed by a second from Trustee Schroeder. All in favor by acclamation, motion carried.

Item number six a. Audience Comments. There were none.

Agenda item number seven, the Treasurer's Report. President Myers asked if there were any questions on items seven a through d.

Executive Director Konsis noted that the District now operates under an accrual based accounting system.

President Myers stated that this was mandated; an expense is now booked as soon as it is accrued. The Trustees need to look for offsetting transactions when reviewing statements.

With no questions or comments, Trustee Jaynes moved to approve the Current List of Bills from November 2017 in the amount of \$10,779.77, which included check #'s 37955 - 37969; the Manual Checks for November 2017 in the amount of \$65,355.98 which included check #'s 37832 – 37846, 37894 – 37910, and 37934 – 37942; the General Journal Entries for November 30, 2017; and the November 2017 Budget Report. This was followed by a second from Trustee Schroeder.

President Myers requested a roll call vote. The results as follows:

Trustee Jaynes	-	yes
Trustee Schroeder	-	yes
President Myers	-	yes

The vote was 3 – 0 in favor, motion carried.

Agenda item number seven e. Executive Director Konsis reported that the checking account balance is \$606,025.00, and includes First National Bank of Catlin CD worth \$141,104.00. Illinois Funds totaled \$45,400.00 and there is no activity on the Illinois Funds Money Market. First Farmers Bank balance is \$249,800.00; and Central Illinois Bank has a balance of \$249,700.00. These are bond funds. The HRA has a total of \$4,500.00. First Savings Bank account balance is \$199,000.00.

Executive Director Konsis noted that our bond fund balance is \$194,082.20.

The grand total of cash and investments less bond funds is \$1,165,542.80. The second installment of real estate taxes was received. This compares to \$936,355.00 in December of 2016.

President Myers inquired about the next bond payment.

Executive Director Konsis stated that the payment of \$125,000 is due in March of 2018, and should not be any problem with making the payment.

President Myers asked if there were any other questions from the Trustees regarding any of the accounts or investments. There were none.

Trustee Arnholt arrived at 4:39 p.m.

Agenda item number eight, Specific Items of Business to be Transacted.

Item eight a. Approve 2018 V.C.C.D. User Fee Schedule. Executive Director Konsis referred to the 2017 User Fee Schedule. There are no recommendations for increases or changes for 2018. A 10% increase in all user fees and building rentals was made in 2016.

President Myers asked if the \$100 fee above the building and shelter rental base rate was sufficient to cover extra cleaning and labor.

Executive Director Konsis responded that it seemed to be satisfactory, since there is usually more litter and cleanup involved with wedding receptions. At times, people do not allow enough time for tables and chairs to be put away, signage placed by people is not taken down, etc..

Trustee Arnholt inquired if the rules state that everything must be put away.

Executive Director Konsis responded that it is part of the list of rules that are given with each rental.

With no further discussion, Trustee Jaynes moved to approve the 2018 V.C.C.D. User Fee Schedule and Building and Shelter Fees with no increases over 2017. This was followed by a second from Trustee Arnholt. All in favor by acclamation, motion carried.

Item eight b. Approve 2018 V.C.C.D. Board of Trustee Meeting Schedule. Executive Director Konsis stated that the November meeting was moved from the third Wednesday to the second Wednesday due to Thanksgiving; the December meeting was kept on the first Wednesday.

With no questions, Trustee Arnholt moved to approve the 2018 V.C.C.D. Board of Trustees Meeting Schedule as presented. This was followed by a second from Trustee Jaynes. All in favor by acclamation, motion carried.

Item eight c. Discuss/Approve contracts from Frehr-Graham for updating PESA for KRT. This was tabled.

Agenda item number nine was Representative Reports.

Agenda item nine a: IACD Report. Executive Director Konsis reported that eight V.C.C.D. employees will be attending the IACD conference, February 15-16, 2018. In addition, the V.C.C.D. will be contributing ice scrapers with the District logo as part of the "goodie bags" each participant will receive. Trustees present also received a District ice scraper.

This concluded the IACD Report.

Agenda item nine b; V.C.C. Foundation Report. Executive Director Konsis reported the next meeting will be Friday, December 8, 9 a.m., at the Kennekuk Education Center. A check for \$25,000 was awarded to the V.C.C.D. Trustees and V.C.C. Foundation Directors at a ceremony earlier today, from Balloons Over the Vermilion Committee. Students from Bismarck and Northeast Magnet schools presented the check to Chairman Thoennes, V.C.C.F. This puts the project over the top for match funds.

Jeannie Cooke, in the audience, commented that photos and information will be posted to the DACVB Balloons Over the Vermilion website later this week.

Executive Director Konsis reported that V.C.C. Foundation was planning for the 2018 Sportsman's Banquet, and was considering the new banquet facility at Sleepy Creek Vineyards.

Amy Steeples added that officers will be elected for the 2018 term, and four Directors terms expire. These Directors will be reappointed by the Foundation Board, or replaced if they do not wish to seek another 3-year term.

This concluded the V.C.C.F. Report.

Agenda item nine c: IAPD Report. Executive Director Konsis had nothing new to report.

Agenda item nine d: V.C.C.D. Revenue Producing/Expense Reduction Committee Report. President Myers had nothing new to report.

Agenda item nine e: V.C.C.D. Education. The report was mailed with the Trustee's packets. There were no questions.

Agenda item nine f: V.C.C.D. Maintenance. The Forest Glen and Kennekuk reports were mailed with the Trustee's packets. There were no questions.

Agenda item nine g: Internet Access Committee. Trustee Arnholt reported that he has not been in contact with Preston Neubert since the November Board Meeting.

This concluded Representative Reports.

Agenda item ten: Executive Session.

Agenda item ten e. *Trustee Arnholt moved to retire to executive session pursuant to Illinois Open Meetings Act 5 ILCS for the purpose to discuss purchase or lease of real property by the public body. This was followed by a second from Trustee Jaynes. All in favor, motion carried.* The Board retired to executive session at 4:53 p.m.

The Board returned to open session at 5:18 p.m. There was no action taken.

Agenda item eleven: Report from the Associate Director. In the absence of Associate Director Pasquale, Executive Director Konsis gave the report. He and staff are working diligently on the Willow Creek Dam Spillway Project at Forest Glen. Concrete will be poured tomorrow. Some concrete barriers have been placed; the District has procured 102, but he figures more will be needed to complete the entire job. Executive Director Konsis explained step by step what still needs to be done.

The estimate from Farnsworth to complete this project was \$500,000. Associate Director Pasquale figures approximately \$40,000 will be spent at completion, with the work done by District employees.

This concluded the report of the Associate Director.

Agenda item twelve: Report From Executive Director. Executive Director Konsis reported the V.C.C.D. northeast access procurement continues. The overlays of the legal description of the assumed Illinois Division of Waterways property and what Carl Gunter has does not match. Carl has been paying property taxes on that parcel, so he would have the best claim to it. If Vermilion Title will insure title, we are asking Carl if that would be good enough for his donation to proceed.

The Phase Ia portion of the Kickapoo Rail Trail will extend all the way through Oakwood and not end at Pierce Racing. IDOT thought that Pierce Racing property was on the west side of Oakwood. The contract with Fehr-Graham was signed and send out yesterday for the update PESA. Total cost is \$20,000 and will be completed by February 15th. In addition to the Balloons Over the Vermilion grant, \$1,000 was received from Larry & Janet Moss. Farnsworth is currently working on the engineering contract.

The Bunker Hill Holiday Open House was Dec. 3rd with approximately 200 people attending and garnered \$200 in donations. The holiday lights are now on nightly until 8 p.m. until New Year's Eve.

Executive Director Konsis attended the following meetings: V.C.C.D. Education Staff, November 27; Eco Justice, December 4. Upcoming meetings include: Illinois Walnut Council, December 7; V.C.C.F., December 8; Vermilion Advantage, December 14; DACVB Board, December 20.

The next V.C.C.D. Board Meeting will be Wednesday, January 17, 2018; 4:30 p.m., Environmental Education Center, Kennekuk County Park. Agenda items will include approval of staff salaries.

This concluded the Report of the Executive Director.

Agenda item thirteen: President's and Trustee's Comments.

President Myers wished to commend Executive Director Konsis for his attendance to the various meetings, maintaining work contacts, and working to accomplish for the District.

Trustee Schroeder had no comment

Trustee Arnholt had no comment.

Trustee Jaynes had no comment.

With no further discussion and all business transacted, *Trustee Jaynes moved to adjourn the meeting at 5:25 p.m. This was followed by a second from Trustee Schroeder. All in favor by acclamation.*

Robert W. Arnholt
Secretary
V.C.C.D. Board of Trustees