

**Vermilion County Conservation District
Headquarters: Kennekuk County Park
Danville, IL**

**RECORD OF PROCEEDINGS
SPECIAL SESSION
OF THE
BOARD OF TRUSTEES**

**Tuesday, August 30, 2016
12:00 p.m.
Perry Jaynes Financial Board Room
17 E. Liberty Lane
Danville, IL**

President Myers called to order the Special Meeting of the Vermilion County Conservation District Board of Trustees to order at 12:00 p.m. and opened the meeting with the Pledge of Allegiance to the American Flag.

Roll call showed the following:

Trustees Present: Charles B. Schroeder
Allen E. Cooke
Jonathan A. Myers
Perry A. Jaynes

Trustee(s) Absent: B. Dirk Porter

Also in attendance were Ken Konsis, Executive Director, and Jamie Pasquale, Associate Director.

First order of business, agenda item number four, was the Adoption of, or Amendments to the Agenda.

With no amendments, Trustee Schroeder moved to approve the agenda as presented. This was followed by a second from Trustee Cooke. All in favor by acclamation, motion to approve the agenda carried.

Agenda item number five was Audience Comments. There were none.

Agenda item number six was Specific Items of Business to be Transacted. Item six (a) was the approval of the General Liability Insurance Bid.

The Trustees opened the sealed bids for the District's general liability insurance at the regularly scheduled monthly meeting on August 17, 2016.

There were three bids submitted and the quotes were as follows:

Joseph M. Wiedemann and Sons	-	\$36,675.00
Corkill Insurance	-	\$49,895 (option 1)
	-	\$59,669 (option 2)
Dimond Brothers Insurance (IPARKS)	-	\$64,733.90

The Trustees tabled the bids for further review and to verify compliance with the specifications in the RFP. Copies were distributed to the Trustees the next day.

It was verified that Joseph M. Wiedemann and Sons met specifications. Matt Stalter, agent, and Robert Spring, of Insurance Program Managers Group (IPMG), met privately with President Myers, Trustee Jaynes, Executive Director Konsis, and Associate Director Pasquale. They explained the program and answered all questions. Then Matt and Robert met with Trustees Cooke and Schroeder at another location to go over the program with them.

President Myers commented that he was satisfied with the meeting and all questions were answered. Trustee Jaynes agreed. It seems that we have excess coverage in some areas over our previous policy. Trustees Cooke and Schroeder were also satisfied with their meeting and recommend that we accept their bid.

Therefore, *Trustee Jaynes moved to accept the low bid from Joseph W. Wiedemann and Sons for \$36,675.00. This was followed by a second from Trustee Schroeder. All in favor by acclamation, motion carried.*

The Executive Director requested a roll call vote. The result was as follows:

Trustee Schroeder	-	yes
Trustee Cooke	-	abstain
Trustee Jaynes	-	yes
President Myers	-	yes

Therefore, the low bid for the District's general liability insurance was accepted by a 3 – 0 vote with one abstention.

With no further discussion and all business transacted, *Trustee Cooke moved to adjourn the meeting at 12:07 p.m. This was followed by a second from Trustee Jaynes. All in favor by acclamation. Meeting adjourned.*

Allen E., Cooke
Secretary
V.C.C.D. Board of Trustees