

**Vermilion County Conservation District
22296-A Henning Road
Danville, IL 61834**

APPLICATION FOR EMPLOYMENT

Date: _____

PERSONAL INFORMATION	
Name:	Social Security #:
Present Address:	
Phone #:	Position Applied For:
Are you of legal age to work?	Do you have a valid driver's license?
Are you legally eligible to work in the USA?	
Were you previously employed by VCCD?	If yes, when?
What date are you available for work?	
Special experiences, skills, or qualifications you possess that will be of special benefit in the job for which you are applying (Applicant should not list any information that Federal and/or State law precludes obtaining in the pre-employment stage.)	

RECORD OF EDUCATION					
School	Name & Address	Course of Study	Circle Last Year Completed	Did you Graduate?	List Diploma or Degree
Elementary			5 6 7 8	Yes No	
High			1 2 3 4	Yes No	
College			1 2 3 4	Yes No	
Other (Specify)				Yes No	

EMPLOYMENT - List Present and Past Employment, most recent first						
Name & Address of Company	From Month/Year	To Month/Year	Weekly Starting Salary	Weekly Ending Salary	Reason for Leaving	Name of Supervisor
Type of Business:		Describe the work you did:				
Phone #:						
Type of Business:		Describe the work you did:				
Phone #:						

Name & Address of Company	From Month/Year	To Month/Year	Weekly Starting Salary	Weekly Ending Salary	Reason for Leaving	Name of Supervisor

Type of Business:	Describe the work you did:
Phone #:	

Name & Address of Company	From Month/Year	To Month/Year	Weekly Starting Salary	Weekly Ending Salary	Reason for Leaving	Name of Supervisor

Type of Business:	Describe the work you did:
Phone #:	

I hereby give permission to contact the employers listed above concerning my prior work experience.
 Signature: _____ Date: _____

If there is a particular employer(s) you do not wish us to contact, please indicate which one(s).

PERSONAL REFERENCES – Not former employers or relatives

Name and Occupation	Address	Phone #

Please Read and Sign Below: The facts set forth in my application for employment are true and complete. I understand that if employed, any false statement on this application may result in my dismissal. I further understand that this application is not and is not intended to be a contract of employment, nor does this application obligate the employer in any way if the employer decides to employ me. I understand and agree that my employment is at-will and can be terminated by either party with or without notice, at any time, for any reason or no reason. No one other than an officer of the Company has any authority to enter into any agreement for employment for any specified period of time or to make any agreement contrary to the foregoing and then only in writing signed by an officer.

Signature of Applicant: _____ Date: _____