

**Vermilion County Conservation District
Headquarters: Kennekuk County Park
Danville, IL**

**RECORD OF PROCEEDINGS
REGULAR MONTHLY MEETING OF THE
BOARD OF TRUSTEES**

**Wednesday, June 18, 2014
6:00 p.m.
Gannett Outdoor Education Center
Forest Glen Preserve
Westville, IL**

President Little called the June Regular Meeting of the Vermilion County Conservation District Board of Trustees to order and opened the meeting with the Pledge of Allegiance to the American Flag.

Roll call showed the following.

Trustees Present: Nikki A. Bogart
Ken E. Green
Brett K. Little
B. Dirk Porter *arrived at 6:19 p.m.*

Trustee(s) Absent: Perry A. Jaynes

In attendance were Ken Konsis, Executive Director; Jamie Pasquale, Associate Director; Amy Steeples, Recording Secretary; also Gordon Thoennes and Bob Schifo, V.C.C.D. Foundation Officers.

Staff members present included Lorna Konsis, Charles Rhoden and Gary Wilford.

First order of business, agenda item number three, was the Adoption of, or Amendments to the Agenda.

Trustee Bogart moved to approve the agenda as presented. This was followed by a second from Trustee Green. All in favor by acclamation, motion carried.

Agenda item number four was the Approval of the Minutes from the May 21, 2014, Regular Meeting. President Little asked for any corrections to the minutes.

Trustee Bogart wished to clarify the statement she made on page eight, to denote "that the V.C.C.D. does not have any [financial] liability toward the Kennekuk Environmental Education Center".

Trustee Bogart moved to approve the May 21, 2014, Regular Meeting Minutes as amended. This was followed by a second from Trustee Green. All in favor by acclamation, motion carried.

Item number five, Audience Comments. There were none.

Agenda item number six, the Treasurer's Report. President Little stated that we will address items six a. through d., hear the Executive Director's Report on Cash and Investments, then approve items six a – e at once.

President Little asked if there were questions from the Trustees.

Trustee Bogart asked for clarification regarding manual check #32255 to ASCAP for annual dues to host music festivals. Is this due for the Phases of the Moon?

Executive Director Konsis answered that it is an annual fee we have been paying for Cheeseburgers and Fun too, as a property owner.

Trustee Bogart asked about voucher check #32357 to Illini FS for unleaded gas – resale. Is this reimbursed from the maintenance account?

Executive Director Konsis responded that 50% of the net sales goes back into the dedicated fund for maintenance.

With no other questions, President Little asked the Executive Director to give the report on cash and investments for June 18, 2014.

The Executive Director began his report by stating that the District's current checking account balance was \$71,750.00. The Illinois Funds account has a balance of \$5,750.00. The Illinois Funds Money Market account has a balance of \$5,100.00. The Hoopston money market balance is at \$23,900.00. The Preferred Checking account (Hegeler account) remains at \$2,200.00. The CIB passbook account has a current balance of \$48,400.00. Our Health Reimbursement Account (HRA) has a balance of \$3,125.00. The certificate of deposit with Iroquois Federal stands at \$100,000.00. Our First Savings Bank has a balance of \$400, which is the interest from the DCEO grants.

The grand total of cash and investments as of June 18, 2014, is \$260,625.00, which compares to \$297,500.00, at the same time last year.

He asked if there were any other questions from the Trustees. There were none.

Trustee Bogart moved to approve the Current List of Bills from May 2014 in the amount of \$27,706.66 , which included check #'s 32335 - 32371; the Manual Checks for May 2014 in the amount of \$329,358.46 which included check #'s 32245– 32264 and #'s 32299 - 32323; the General Journal Entries for May 2014; the May 2014 Budget Report and the June 18, 2014 Report on Cash and Investments. This was followed by a second from Trustee Green.

President Little requested a roll call voice vote. The results:

Trustee Bogart	-	yes
Trustee Green	-	yes
President Little	-	yes

The vote was 3–0. Treasurer’s Report, items six: a – e were approved. Motion carried.

Agenda item number seven, Specific Items of Business to be Transacted.

Item seven a. Open Sealed Bids and Approve General Liability Insurance. Executive Director Konsis opened the only bid received from Illinois Parks Association Risk Services. As per bid specifications, IPARKS bid was \$59,648.18. Dimond Brothers Insurance representative, Gordon Thoennes was recognized.

Gordon explained that this quote was exactly the same as last year. However, since the specifications were written, the District has owned the Kennekuk Environmental Education Center for three weeks, and this will increase the total renewal premium to \$70,960.18 for 2014/2015. The education center will be insured for \$2.5M; the personal property was increased by \$100,000. The rate premium is the same per \$1,000.

After a brief question and answer period, *Trustee Bogart moved to approve the general liability insurance bid from IPARKS for \$70,960.18 for 2014/2015. This was followed by second from Trustee Green.*

President Little requested a roll call voice vote. The results:

Trustee Bogart	-	yes
Trustee Green	-	yes
President Little	-	yes

The vote was 3–0. Motion carried.

Agenda item seven b. Approve Prevailing Wage Ordinance. Executive Director Konsis explained that the only changes were the dates. There were no questions.

Trustee Bogart moved to approve Ordinance No. 132 Prevailing Wage Ordinance for period June 1, 2014 – June 30, 2015. This was followed by a second from Trustee Green. All in favor by acclamation, motion carried.

Agenda item number eight was Representative Reports.

Agenda item eight a: IACD President, Jamie Pasquale stated that the next IACD meeting was scheduled for the end of July.

Trustee Porter arrived at 6:19 p.m.

Agenda item eight b; V.C.C.D. Foundation Report. Gordon Thoennes reported that the directors are working on the Cheeseburgers and Fun event. Efforts have begun for the drawings for Kennekuk Education Center Phase II & III.

There were no questions.

Agenda item eight c: IAPD Report. Executive Director Konsis offered information regarding an IAPD leadership institute, cost of \$400.

Agenda item nine: There was no executive session.

Agenda item ten. There were no amendments to the agenda.

Agenda item eleven. Report From the Education Supervisor. Gary Wilford reported that summer programs have begun at the parks for a range of ages from 3 – 15 years. Next week is the Youth Conservation Summit for ages 12 – 15 years. It is career oriented, as well as hands-on field reseach. The campers work with professionals and learn many areas of outdoor field work, as well as recreational activities for the four days they attend.

The River Ridge Back Pack Trail at Forest Glen is one of the premier trails in Illinois, hikers use this trail to prepare for other high level hikes such as the Appalachian Trail. There are several hikers on this trail each week. After Tuesday's torrential rain, the back pack and some of the other hiking trails are in poor condition. Bridges are damaged or destroyed, whole sections are gone; however, we are fortunate to have good stewards who are working to get the River Ridge Trail back into shape. Gary encouraged everyone not to just drive through the park, get out and take a hike!

The Forest Glen Archery Hunting lottery sales are going slow this year. We are still advertising, the deadline to apply is July 12, 2014.

There were no questions from the Trustees; this concluded the report from the education supervisor.

Agenda item twelve: Report from the Associate Director. Associate Director Pasquale reported that gas sales at Lake Vermilion are slow, the price is competitive so he is not sure why. He plans to have a gas sales report ready for July's meeting. The boat ramp patch work seems to be holding up well. This fall work will be done for a more permanent solution. Repairs have been made to the boat house at Lake Vermilion.

Horseshoe Pond needs more work removing weeds and cattails. Executive Director Konsis has ordered a new treatment. The Illini Bass Club & D.A.R.E. program held their annual kid's fishing derby there this weekend; the Moose Lodge will hold a kid's tournament there in the near future.

Larry Gilliland and he worked on culverts on the entrances to District agriculture fields.

Associate Director Pasquale had attended the following meetings: CSX Trail, V.C.C.D. Foundation, Phases of the Moon Emergency Planning Committee, and the V.C.C.D. Safety Seminar conducted by Mike Kotcher, as part of OSHA requirements.

This concluded the Associate Director's Report.

Agenda item thirteen: Report From Executive Director. Executive Director Konsis began by stating that the education center final pay request is ready to be executed upon delivery of final documents needed from English Brothers to Farnsworth. Our staff is washing and staining the timber framing, and Trey Ward is scheduled to install a larger pump in the water tank for the solar water system. The center remains popular with groups, and will be used for: Kickapoo Rail Trail meeting, summer camps, and several local business and civic organization meetings.

The Kickapoo Rail Trail progresses, with all documentation submitted to IDNR for the RTP grant. The CCDC reimbursed the District for the Conservation Fund interest. On June 4, the executive director and associate director attended a Community Trial Meeting at Oakwood Village Hall.

Updates for Phases of the Moon event include the announcement of another band, "String Cheese Incident", and the \$5,000 deposit paid to the District (as per contract). Their event insurance policy is being finalized. The Kennekuk Visitor Center will be communications center since there is no cell service. The event organizers are paying \$15/hour to have a staff person at the center after normal business hours during the event.

Sponsorship material for Cheeseburgers & Fun event is ready to send out. There are four bands under contract and all food vendors are confirmed. The car clubs' activities planned for this year include: cruise to the Veteran's Administration Center, airplane fly-over, and WWII jeeps for transport. The event will offer chainsaw carving demonstration and the Foundation's cheeseburger cookout.

As Associate Director Pasquale reported, the safety and orientation for all maintenance and seasonal staff was held and included: hazardous chemical safety, lock-out/tag-out procedures, seasonal orientation, fire extinguisher training, and hearing conservation.

The next V.C.C.D. Board of Trustee meeting is Wednesday, July 16; 4:30 p.m., Kennekuk Environmental Education Center. Planned agenda items are: tax levy, trustee elections, and approval of specification for the CPA bid. Jonathan Myers has been appointed to be the new trustee.

Executive Director Konsis asked if there were any questions.

Gordon Thoennes, Dimond Brothers Insurance representative, requested a copy of the Phases of the Moon insurance policy to give to IPARKS.

President Little asked about the Phases of the Moon escrow account amount.

Executive Director Konsis answered that the concert promoters had given the District \$5,000.

President Little recalled that \$50,000 was the agreed amount for the account, to be deposited prior to the event. He directed him to check the contract for a due date for that amount.

This concluded the Executive Director's Report.

Agenda item fifteen: President's and Trustee's Comments.

Trustee Porter had no comment.

Trustee Bogart stated that it was a pleasure serving with President Little, and that the Foundation's Board loss was the District's Board gain with regard to Jonathan Myers appointment.

President Little responded that Jonathan Myers could possibly serve on both boards if he chooses to do so, due to the recent resolution regarding the separation of the Foundation from the District.

Trustee Green had no comment.

President Little thanked everyone at the District for working with him. He met with Scott Reed and Executive Director Konsis regarding a conceal/carry class for the District Employees and to offer to the public. He hopes Executive Director Konsis will follow up with this class.

He has enjoyed serving on this Board. He will miss the telephone conversations with Executive Director Konsis and added that he has always admired his system of organized chaos he calls his desk! He appreciated all the help he received from his fellow trustees, and recognized Max Call, in the audience. President Little was appreciative of the Foundation and all the good work they do to support the V.C.C.D. He thanked Executive Director Konsis.

Executive Director Konsis presented President Little with a plaque as a token of the District's appreciation for his term of service on the V.C.C.D. Board for 2010 - 2014. He has enjoyed their conversations very much. This was met with a round of applause from the audience.

With no further discussion, and all business transacted, *Trustee Green moved to adjourn the meeting at 6:43 p.m. This was followed by a second from Trustee Bogart. Meeting adjourned.*

Perry A. Jaynes
Secretary
V.C.C.D. Board of Trustees