

**Vermilion County Conservation District
Headquarters: Kennekuk County Park
Danville, IL**

**RECORD OF PROCEEDINGS
SPECIAL MEETING OF THE
BOARD OF TRUSTEES**

**Wednesday, August 1, 2018
4:30 p.m.
Cellular One Classroom, Environmental Education Center
Kennekuk County Park
Danville, IL**

President Myers called the August 1, 2018, Special Meeting of the Vermilion County Conservation District Board of Trustees to order and opened the meeting with the Pledge of Allegiance to the American Flag.

Roll call showed the following to be present.

Trustees Present: Randy A. Johnson
Shelley K. McLain
Jonathan A. Myers
Charles B. Schroeder
Doug R. Staske

Trustee(s) Absent: none

In attendance were Interim Executive Director Pasquale and Amy Steeples, Recording Secretary.

Staff members present included: Cole Craft, Kim Fox, Lara Darling, Nick Jeurissen, Mike Kotcher, Jeff Lete, Charlie Rhoden, and Gary Tyrl.

First order of business, agenda item number four, was the Adoption of, or Amendments to the Agenda.

President Myers asked for amendments to the agenda. There were none.

With no amendments, *Trustee Johnson moved to approve the agenda as presented. This was followed by a second from Trustee Schroeder. All in favor by acclamation, motion carried.*

Agenda item number five. Audience Comments. President Myers stated each person has a maximum of three minutes, total maximum of 30 minutes for audience comments.

Hearing none, public comments were closed.

Item number six. Specific Items of Business to be Transacted.

Item six a. Announce and hire VCCD Executive Director. President Myers stated that the board will make a motion to hire the VCCD Executive Director then retire to executive session to discuss salary.

Trustee Schroeder explained that advertisement of the position was done in early June, and the Executive Director Search Committee received 36 applications. After review at a meeting on July 9, several applications did not meet expectations or criteria and were eliminated by members of the committee [Trustee McLain, Trustee Schroeder, Ken Hannan, Michael Gast, and Lon Henderson.] A number of candidates were interviewed on July 16, 2018, and of those, three were brought to the full board for review.

President Myers asked Trustee Schroeder to announce the decision of the VCCD Board of Trustees.

Trustee Schroeder moved to hire Jamie Pasquale as Executive Director of the Vermilion County Conservation District. This was followed by a second from Trustee Johnson. All in favor by acclamation, motion carried. This was met with applause and congratulations.

Trustee McLain moved to retire to executive session in conjunction with Illinois Open Meetings Act 5 ILCS 120/2 (C)(2) as stated; This was followed by a second from Trustee Staske.

President Myers requested a roll call vote. The results as follows:

| | | |
|-------------------|---|-----|
| Trustee McLain | - | yes |
| Trustee Staske | - | yes |
| Trustee Johnson | - | yes |
| Trustee Schroeder | - | yes |
| President Myers | - | yes |

The vote was 5 – 0 in favor, retired to executive session at 4:35 p.m.

The Board returned from executive session at 4:47 p.m.

No action was taken in closed session.

Trustee Johnson moved to approve the salary of \$62,500 per year for the VCCD Executive Director, retroactive to April 1, 2018. This was followed by a second from Trustee McLain.

President Myers requested a roll call vote. The results as follows:

| | | |
|-------------------|---|-----|
| Trustee Johnson | - | yes |
| Trustee McLain | - | yes |
| Trustee Schroeder | - | yes |
| Trustee Staske | - | yes |
| President Myers | - | yes |

The vote was 5 – 0 in favor, motion carried.

Item six b. Reinstate the positions of Associate Director of Operations and Associate Director of Administration. Trustee Schroeder gave a brief background of how the position of Deputy Director was split into two positions: Associate Director of Operations and Associate Director of Administration, approximately seventeen years ago. Mark Pittman was the Associate Director of Administration, Jamie Pasquale the Associate Director of Operations. Mark Pittman retired in 2011, and Jamie assumed some of the administrative duties of Mark's job.

President Myers stated future plans for the Associate Directors positions. The Associate Director of Operations will have an emphasis on programs and community outreach such as special events among other tasks. Associate Director of Administration will have a main focus on the finances of the District as that becomes more complex as well as other tasks. It is the intention of the Board for these to be internal promotions and they will work with Executive Director Pasquale on this process.

Trustee Johnson moved to reinstate the positions of Associate Director of Operations and the Associate Director of Administration. This was followed by a second from Trustee Schroeder. All in favor by acclamation, motion carried.

With no further discussion and all business transacted, *Trustee Schroeder moved to adjourn the meeting at 4:52 p.m. This was followed by a second from Trustee Johnson. All in favor by acclamation.*

Shelley K. McLain
Secretary
VCCD Board of Trustees