

**AVAILABLE  
FOR  
PUBLIC  
INSPECTION**

**(Thursday, March 18 through Tuesday, April 20, 2021)**



# **Vermilion County Conservation District**

Budget and Appropriations

Ordinance For

2021 – 2022 Fiscal Year

Ordinance No. 158

Vermilion County Conservation District  
Headquarters, Kennekuk County Park  
Danville, IL

Legal Notice  
2021-2022 Budget  
And Appropriations Ordinance

**NOTICE** is hereby given that the Tentative Budget and Appropriations Ordinance for the fiscal year beginning April 1, 2021 and ending March 31, 2022 is available for public inspection during normal business hours from Thursday, March 18, 2021 through Tuesday, April 20, 2021 at the Headquarters of the District located in Kennekuk County Park, at the Lorna J. Konsis Visitor Center in Forest Glen County Preserve, and the VCCD website at [www.vccd.org](http://www.vccd.org).

**FURTHERMORE, NOTICE** is given that a Public Hearing on Said Ordinance will be held at 4:30 PM on Wednesday, May 19, 2021, in the Environmental Education Center at Kennekuk County Park.

Michael Gast  
Secretary  
Board of Trustees

Vermilion County Conservation District Notice  
by Publication Budget Ordinance No. 158

Division I  
Corporate Fund

A.

Statement of Estimated Cash and Revenue

<u>Description</u>	<u>Amount</u>
Cash Balance on April 1, 2021	\$ 661,843
 <u>Revenue</u>	
Collection of the 2020 Real Estate Tax Levy	\$ 916,300
Corporate Personal Property Replacement Tax	100,000
Hotel/Motel Tax/TIF	1,500
Interest Income on Cash and Investments	1,500
Grants-In-Aid	10,000
Rental of Shelter Houses and Other Buildings	35,000
Boat License Fees	55,000
Sale of Hunting and Fishing Licenses (IDNR)	100
Sale of Merchandise at Boat Ramp and Visitor Center Concessions	1,600
Gasoline Sales at Boat Ramp	10,000
Program and Summer Camps	7,500
Bookstore Items for Sale at Forest Glen and Kennekuk Nature Centers	1,200
Special Events and Activities	12,000
Other Income	7,500
Forest Glen Campgrounds which includes the Camp Store and sale of firewood	50,000
Soft Drinks	3,000
Hunting Permits	25,000
Farming Operations	46,500
Leases	500
Donations and Contributions	3,000
Dedicated Funds which includes the Audubon Society, Pheasants Forever, Fish Stocking, Revolutionary War Reenactment, Kickapoo Rail Trail Leases, Arboretum, Illinois Public Risk Grant, and the Lake Vermilion Parking Lot	1,250,000
 <b>TOTAL REVENUE</b>	 <b>\$2,537,200</b>
<b>TOTAL ESTIMATED CASH FOR EXPENDITURES</b>	<b>\$3,199,043</b>
 <b>TOTAL ESTIMATED EXPENDITURES DESCRIBED IN SECTION B</b>	 <b>\$2,537,200</b>
 <b>TOTAL ESTIMATED CASH BALANCE ON MARCH 31, 2022</b>	 <b>\$ 661,843</b>

B.  
Statement of Estimated Expenditures

<u>Description</u>	<u>Amount</u>
<u>Salaries and Wages</u>	
Administration	\$ 237,000
Education	135,000
Forest Glen	120,000
Kennekuk	120,000
Lake Vermilion	47,000
Boat Ramp	12,500
Seasonal Staff	50,000
Contractual Services	5,000
Salary Increases	<u>7,500</u>
<b>TOTAL</b>	<b>\$ 734,000</b>
 <u>Employee Benefits</u>	
Uniforms	\$ 5,000
Safety and First Aid Supply	4,000
Training and Education	<u>500</u>
<b>TOTAL</b>	<b>\$ 9,500</b>
 <u>Administrative Expenses</u>	
Legal Services	\$ 5,000
Travel and Meeting Expense	1,500
Plaques and Memorials	200
Supplies	2,500
Postage	1,500
Printing	2,500
Legal Publications	500
Memberships	5,000
Books and Subscriptions	100
Rental of Equipment	5,000
Maintenance of Equipment	500
Maintenance Agreements/Leases	5,200
Computer Software	4,000
Website / Internet	5,000
Office Furniture or Equipment	5,000
Miscellaneous	1,000
Engineering	4,000
Dedicated Fund Expense	1,250,000
Surveying	<u>0</u>
<b>TOTAL</b>	<b>\$ 1,298,500</b>

Statement of Estimated Expenditures

Promotions and Publications

Advertising	\$ 1,500
Newsletter	<u>5,000</u>
<b>TOTAL</b>	<b>\$ 6,500</b>

Education and Program Expense

Postage	\$ 750
Printing	2,000
Teaching Materials	1,000
Visual and Audio	1,000
Summer Camp Supplies	1,500
Exhibit Material and Supply	1,500
Memberships	200
Books and Subscriptions	50
Bookstore Merchandise for Resale	700
Supplies	1,500
Animal Food	500
Program Expense	2,500
Office Furniture or Equipment	2,000
Miscellaneous	<u>200</u>
<b>TOTAL</b>	<b>\$ 15,400</b>

## Statement of Estimated Expenditures

<u>Forest Glen Preserve</u>	
Electricity	\$ 25,000
Telephone	4,000
Heating Fuel	6,500
Motor Fuel	12,500
Vehicle Repairs	3,500
Equipment Repair	7,000
Hand and Power Tools	1,500
General Supplies	1,500
Janitor Supplies	5,500
Landscaping / Turf	1,500
Pesticides / Fertilizer	1,000
Building Repair	10,000
Potable / Waste Water	2,500
Roads, Trails, Bridge	3,000
Picnic and Rec. Equipment Repair	700
Fence and Sign Repair	1,000
Equipment Rental	300
Miscellaneous	<u>250</u>
<b>TOTAL</b>	<b>\$ 87,250</b>

Statement of Estimated Expenditures

Kennekuk County Park

Electricity	\$ 20,000
Telephone	4,000
Heating Fuel	6,000
Motor Fuel	16,000
Vehicle Repairs	3,500
Equipment Repair	7,000
Hand and Power Tools	1,500
General Supplies	1,500
Janitor Supplies	6,000
Landscaping / Turf	1,250
Pesticides / Fertilizer	1,000
Building Repair	20,000
Potable / Waste Water	1,000
Roads, Trails, Bridge	2,500
Picnic and Rec. Equipment Repair	1,000
Fence and Sign Repair	1,000
Fish Stocking	1,000
Docks and Buoys	1,000
Equipment Rental	250
Miscellaneous	<u>300</u>
<b>TOTAL</b>	<b>\$ 95,800</b>



Statement of Estimated Expenditures

Lake Vermilion and Heron County Parks

Electricity	\$ 2,500
Telephone	1,000
Vehicle Repairs	1,000
Equipment Repair	500
Hand and Power Tools	1,500
General Supplies	500
Janitor Supplies	1,500
Landscaping / Turf	500
Building Repair	2,000
Potable Water	500
Roads / Boat Ramp	3,000
Picnic and Rec. Equipment Repair	500
Fence and Sign Repair	500
Docks and Buoys	4,375
Rental of Equipment	250
Miscellaneous	<u>250</u>
<b>TOTAL</b>	<b>\$ 20,375</b>

General

Vehicle Repairs	\$ 1,250
Equipment Repair	7,500
Hand and Power Tools	1,000
Equipment Rental	<u>250</u>
<b>TOTAL</b>	<b>\$ 10,000</b>

Statement of Estimated Expenditures

<u>Other</u>	
Soft Drinks	\$ 2,000
Concessions	500
Souvenirs	100
Other nonfood	25
Concessions – Gas and Oil	10,000
Camp Store	500
Firewood	3,500
Illinois Sales Tax	2,500
Concession Equipment Repair	1,500
Water Craft Licenses/Repairs	1,500
Alarm Systems	1,000
Upland Game Birds	2,500
Disposal and Pumping Fees	10,600
Dams / Spillways	5,000
Termite Contracts	5,700
Volunteer Programs	1,700
Other Merchandise for Resale	100
Special Events	6,000
Portable Toilet Rental	1,000
	<u>1,000</u>
<b>TOTAL</b>	<b>\$ 55,725</b>

Statement of Estimated Expenditures

Capital Improvements FOREST

GLEN PRESERVE	
Willow Creek Pond Spillway	\$ 5,000
Loader Tractor Payment	10,750
New Well	7,000
Leach Field	1,500
Signs	1,500
<b>TOTAL</b>	<b>\$ 25,750</b>

KENNEKUK COUNTY PARK	
Lake Mingo Dam	\$ 10,000
Laury Barn Roof	12,000
Signs	1,500
Mallard Dock	3,000
Attwood House Roof	5,000
<b>TOTAL</b>	<b>\$ 31,500</b>

LAKE VERMILION COUNTY PARK	
Road and Parking Lot repairs	\$ 15,000
<b>TOTAL</b>	<b>15,000</b>

HERON COUNTY PARK	
Boardwalk Repairs	\$ 15,000
<b>TOTAL</b>	<b>\$ 15,000</b>

GENERAL	
Computers	\$ 3,500
Truck	40,000
Tractor Payment	16,900
Chainsaw	1,500
UTV	5,000
Roads/Parking Lots	50,000
<b>TOTAL</b>	<b>\$ 116,900</b>

**Total Capital Improvements** **\$ 204,150**

**Grand Total Estimated Expenditures:** **\$2,537,200 <<<<**

DIVISION II  
INSURANCE AND COMPENSATION FUND

A.

Statement of Estimated Cash and Revenue

<u>Description</u>		<u>Amount</u>
Cash Balance on April 1, 2021		\$286,072
REVENUE:		
Collection of the 2020		
Real Estate Tax Levy	\$200,000	
Corporate Personal Property		
Replacement Tax	-0-	
Corporate Fund	-0-	
Interest Earned on		
Investments	<u>500</u>	
Total Revenue	\$200,500	200,500
Total Estimated Cash Available for Expenditures		486,572
Total Estimated Expenditures Described in Section B.		219,000
<b>ESTIMATED CASH BALANCE ON MARCH 31, 2022</b>		<b>\$267,572</b>

B.

Statement of Estimated Expenditures

<u>Description</u>		<u>Amount</u>
General Liability Insurance		\$ 29,000
Unemployment Compensation		15,000
Worker Comp. Insurance		15,000
Medical Care Costs		125,000
HRA Reimbursement Expense		<u>35,000</u>
<b>TOTAL ESTIMATED EXPENDITURES</b>		<b>\$219,000</b>

DIVISION III  
ILLINOIS MUNICIPAL RETIREMENT FUND

A.

STATEMENT OF ESTIMATED CASH AND REVENUE

<u>DESCRIPTION</u>		<u>AMOUNT</u>
Cash Balance on April 1, 2021		\$127,376
REVENUE:		
Collection of the 2020 Real Estate Tax Levy	\$ 25,000	
Corporate Personal Property Replacement Tax	3,500	
Interest on Earned Investments	<u>250</u>	
TOTAL REVENUE	\$ 28,750	\$ 28,750
Total Estimated Cash Available for Expenditures		\$ 156,126
Total Estimated Expenditures Described in Section B.		\$ 28,000
<b>ESTIMATED CASH BALANCE ON MARCH 31, 2022</b>		<b>\$ 128,126</b>

B.

STATEMENT OF ESTIMATED EXPENDITURES

<u>DESCRIPTION</u>	<u>AMOUNT</u>
Contributing on Participating Employees (IMRF)	<u>\$ 28,000</u>
<b>TOTAL ESTIMATED EXPENDITURES</b>	<b>\$ 28,000</b>

DIVISION IV  
AUDIT FUND

A.

Statement of Estimated Cash and Revenue

<u>Description</u>		<u>Amount</u>
Cash Balance on April 1, 2021		\$ 6,845
REVENUE:		
Collection of the 2020 Real Estate Tax Levy	\$ 10,500	
Corporate Personal Property Replacement Tax	0	
Interest on Earned Investments	<u>-0-</u>	
TOTAL REVENUE	\$ 10,500	\$ 10,500
Total Estimated Cash Available for Expenditures		\$ 17,345
Total Estimated Expenditures Described in Section B.		\$ 12,000
<b>ESTIMATED CASH BALANCE ON MARCH 31, 2022</b>		<b>\$ 5,345</b>

B.

Statement of Estimated Expenditures

<u>Description</u>	<u>Amount</u>
CPA Services for 2021- 2022 Fiscal Year	<u>\$ 12,000</u>
<b>TOTAL ESTIMATED EXPENDITURES</b>	<b>\$ 12,000</b>

DIVISION V  
SOCIAL SECURITY FUND

A.  
STATEMENT OF ESTIMATED CASH AND REVENUE

<u>Description</u>	<u>Amount</u>
Cash Balance on April 1, 2021	\$ 68,196
 REVENUE:	
Collection of the 2020 Real Estate Tax Levy	\$ 65,000
Corporate Personal Property Replacement Tax	-0-
Interest on Earned Investments	<u>300</u>
TOTAL REVENUE	\$ 65,300
Total Estimated Cash Available for Expenditures	\$ 133,496
Total Estimated Expenditures Described in Section B.	\$ 65,000
<b>ESTIMATED CASH BALANCE ON MARCH 31, 2022</b>	<b>\$ 68,496</b>

B.  
STATEMENT OF ESTIMATED EXPENDITURES

<u>Description</u>	<u>Amount</u>
Contributing on Participating Employees (FICA)	\$ 55,000
Contributing on Non-Participating Employees (FICA)	<u>10,000</u>
<b>TOTAL ESTIMATED EXPENDITURES</b>	<b>\$ 65,000</b>

DIVISION VI  
DEBT SERVICE FUND

A.  
STATEMENT OF ESTIMATED CASH AND REVENUE

<u>Description</u>	<u>Amount</u>
Cash Balance on April 1, 2021	\$ -0-
 REVENUE:	
Collection of the 2020 Real Estate Tax Levy	\$ -0-
Corporate Personal Property Replacement Tax	124,025
Interest on Earned Investments	<u>-0-</u>
<b>TOTAL REVENUE</b>	<b>\$ 124,025</b>
Total Estimated Cash Available for Expenditures	\$ 124,025
Total Estimated Expenditures Described in Section B.	\$ 124,025
<b>ESTIMATED CASH BALANCE ON MARCH 31, 2022</b>	<b>\$ -0-</b>

B.  
STATEMENT OF ESTIMATED EXPENDITURES

<u>Description</u>	<u>Amount</u>
Bond Payment – Principle	\$ 95,000
Bond Payment – Interest	<u>29,025</u>
<b>TOTAL ESTIMATED EXPENDITURES</b>	<b>\$ 124,025</b>



Vermilion County Conservation District  
Headquarters, Kennekuk County Park  
Danville, Illinois  
Budget Narrative  
2021-2020

A.  
Preface

The VCCD and the VCCF will be working together to make repairs and remodel the Gannett Education facilities at Forest Glen. \$216,000 is available for this project, up to \$ 75,000 from the VCCF and \$ 141,000 from the VCCD. The VCCD funding is from private donations from prior years that are being held in dedicated funding for education.

Our major revenue sources from user fees continue to be building rentals, boat licenses, camping, hunting permits, and special events. Our special event revenues are tied to weather conditions. We experienced a good maple syrup production year and will be able to sell syrup to the public.

B.  
Cash Balance

The estimated cash balance for March 31, 2021, Corporate Fund, is \$661,843. The estimation for March 31, 2022, is \$661,843.

The estimated cash balance for March 31, 2021 Insurance and Compensation Fund is \$286,072. The estimation for March 31, 2022, is \$267,572.

The IMRF cash balance estimation for March 31, 2021, is \$127,376. The estimated cash balance for March 31, 2022, is \$128,126.

The estimated cash balance for March 31, 2021, Audit Fund was \$6,845. The estimation for March 31, 2022, is \$5,345.

The estimated cash balance for March 31, 2019, Social Security Fund is \$68,196. The estimation for March 31, 2022, is \$68,496.

C.  
Tax Base

The rate setting equalized assessed valuation of Vermilion County in 2020 was \$956,815,749. This is the figure to be used in assessing taxes for the Vermilion County Conservation District.

D.  
Tax Levies

A portion of this budget is financed by the 2020 real estate taxes payable in 2021. The Corporate Fund is allowed a maximum of 10 cents of every \$100 of the County EAV. Tax rates for 2020 taxes payable in 2021:

Corporate Fund	9.5 cents
IMRF	.26 cents
Audit	.11 cents
Insurance	2.1 cents
Social Security	.68 cents

## E. IMRF

Expenditures for IMRF this year are estimated to be \$28,000. PPRT must contribute at least 14% of the projected tax levy. The 2020 levy was \$25,000; therefore, at least \$3,500 must be contributed from CPPRT.

## F. Social Security Fund

FICA expenses are estimated to be \$65,000 for Fiscal Year 2021 – 2022. We have a \$68,196 estimated cash balance to begin this fiscal year

## G. Revenues

The following is a narrative on our greater sources of income:

1. Real Estate Tax Levy - \$916,300 (Corporate Fund)
2. PPRT - \$227,525  
\$100,000 Corporate Fund. \$3,500 IMRF Fund, 14% of tax levy. \$124,025 Debt Service Fund, this is to pay for the principal and interest payment of the 2017 bond.
3. User Fees - \$165,000.  
This includes Shelter permits, Boat license fees, Campground Fees, and Hunting Permits.
7. Farm Income - \$46,500
8. Miscellaneous  
Forms of income such as special events, other income, donations, and concessions are difficult to predict. It is much easier to estimate expenses. Much of our revenue in these categories is tied directly to favorable weather conditions, namely, good weather on weekends.

H.  
Vehicles and Equipment

1. This year, we plan to purchase a tractor and a boom mower.

I.  
Capital Improvements

1. This year, we plan to, oil and chip more roads at Kennekuk and Forest Glen, and complete some of the unfinished projects from last year. We also are addressing the drainage issue at the Lake Vermilion parking lot and oil and chip the surface when completed. Remodeling and classroom additions are also planned at the Gannett Center, funding for this project is from dedicated funds and the VCCF.

J.  
Contingency Plan

The credibility of this Budget and Appropriations Ordinance is predicated on several factors beyond our control. The weather tends to factor into our camping, boating, and special events.

Sometimes we experience cost overruns, unexpected grant awards (that require matching funds), or other emergency purchases beyond our control. If that happens, it will affect our estimated cash balance for the next fiscal year. Some projects are estimated during budget planning simply because exact costs are not available. If a project grossly exceeds the estimated budget cost, the project may be canceled or postponed until the following year when accurate figures may be used. A lesser project may be completed in its place.

20  
Final Comment

Unless for some unforeseen reason, incessant inclement weather at special events, emergency expenditures, or other reasons beyond our control, these figures represent an estimate of our income and expenses to be realized in the 2021 - 2022 Fiscal Year.

Jamie Pasquale  
Executive Director