

**Vermilion County Conservation District
Headquarters: Kennekuk County Park
Danville, IL**

**RECORD OF PROCEEDINGS
MONTHLY MEETING OF THE BOARD OF TRUSTEES**

**Wednesday, November 15, 2023
4:30 p.m.
Cellular One Classroom, Education Center
Kennekuk County Park
Danville, IL 618341**

President Johnson called the November Meeting of the Vermilion County Conservation District Board of Trustees to order and called for the Pledge of Allegiance to the American Flag.

Agenda item number three, Roll Call indicated the following:

Trustees Present: Michael P. Arbuckle
Jessica Augustson
Michael H. Gast
Randy A. Johnson
Trustee(s) Absent: Cristin O'Shaughnessy

In attendance were Executive Director Jamie Pasquale, Associate Director of Administration and Personnel Kim Fox.

Staff members present: Lara Danzl

First order of business, agenda item number four, was the Adoption of, or Amendments to the Agenda. President Johnson asked for amendments to the agenda.

Trustee Arbuckle moved to approve the November 15, 2023 agenda as presented. This was followed by a second from Trustee Gast. All in favor by acclamation, motion to approve the agenda carried.

Agenda item number five. Approval of the Minutes from the October 18, 2023, Regular Meeting.

Trustee Gast moved to approve the October 18, 2023, Regular Meeting Minutes as presented. This was followed by a second from Trustee Arbuckle. All in favor by acclamation, motion to approve the minutes carried.

Item number six. Audience Comments. None.

Agenda item number seven, the Treasurer's Report. President Johnson asked if there were any questions on items seven a through c. This included bills, checks and budget report from October 2023.

Trustee Arbuckle moved to approve the October 2023 Manual Checks, November 2023 Voucher Checks, and the October 2023 Budget Report; This was followed by a second from Trustee Gast.

President Johnson called for a roll call vote. The results as follows:

Trustee Arbuckle	-	yes
Trustee Gast	-	yes
Trustee Augustson	-	yes
President Johnson	-	yes

Agenda item number seven d. Report on Cash and Investments.

The grand total of cash and investments for November 15, 2023: \$2,150,894

Agenda item eight. Specific Items of Business to be Transacted.

Item eight a. Discuss/approve 2024 User Fees. President Johnson recommended increasing the daily boat fee to \$20.

Trustee Arbuckle moved to approve the presented user fees with the daily lake pass fee of \$20, This was followed by a second from Trustee Gast. All in favor by acclamation, motion to approve carried.

Item eight b. Discuss/approve 2024 Full-time Employee Health Insurance. Director Pasquale recommended that the district keep the current health plan, HRA, and dependent premium cost at 50%. The insurance plan cost is approximately 9% increase from 2023.

Trustee Arbuckle moved to approve the 2024 Employee Full-time Health Insurance Plan. This was followed by a second from Trustee Gast. All in favor by acclamation, motion to approve carried.

Item eight c. Discuss/approve Full-time Employee salaries. Director Pasquale advised that he would like a minimum of a \$1.00 hourly increase and that the budget could handle up to a \$2.00 per hour increase. Trustees discussed per hour increase amounts.

Trustee Augustson moved to increase the Full-time Staff salaries by \$1.75. This was followed by a second from Trustee Gast. All in favor by acclamation, motion to approve carried.

Item eight d. Discuss/approve Employee Holiday Bonus. Director Pasquale advised that in the past the Trustees have approved a holiday bonus

Trustee Arbuckle moved to give a \$200 full-time and \$75 part-time holiday bonus. This was followed by a second from Trustee Augustson. All in favor by acclamation, motion to approve carried.

Item eight e. Approve 2024 Board of Trustee's meeting schedule.

Trustee Gast moved to approve the 2024 Board of Trustees Meeting Schedule as presented. This was followed by a second from Trustee Arbuckle. All in favor by acclamation, motion to approve carried.

Executive Session. No Executive Session was held.

Agenda item nine. Report from the Executive Director. Director Pasquale gave updates on VCCD projects including Solar, Gannett remodel, and the Sugar Bush remodel. Director Pasquale also advised that the VCCD was beginning the process to hire a full-time maintenance person to replace a recent vacant spot due to retirement.

Agenda item ten. President's and Trustee's Comments. No comments

With no further discussion and all business transacted, *Trustee Gast moved to adjourn the meeting at 5:02 p.m. This was followed by a second from Trustee Johnson. All in favor by acclamation, meeting adjourned.*

Michael H. Gast
Secretary
VCCD Board of Trustees